

**Minutes of the Annual Meeting of the Council for the Municipal District of Shannon held on Thursday, 12<sup>th</sup> June 2014 at 9.45 am in the Offices of the Municipal District at the Civic Offices, Town Hall, Shannon, Co. Clare.**

**Present:** Councillors Cathal Crowe, John Crowe, Gerry Flynn, P J Ryan, Pat McMahon, Mike McKee.

Niall Barrett, Area Co-Ordinator, Eugene O'Shea, Senior Executive Engineer, Shannon Municipal District, Seamus Halpin, Meetings Administrator, Anne-Marie Greer-Casey, Assistant Staff Officer, Shannon Municipal District.

**1. Election of Cathaoirleach of Council for the Municipal District of Shannon**

Cllr John Crowe opened the meeting , congratulated members on their election to the Municipal District and the Council and invited nominations for the election of Cathaoirleach.

On the proposal of Cllr Gerry Flynn, seconded by Cllr PJ Ryan, Cllr Cathal Crowe was unanimously elected as Cathaoirleach of the Council for the Municipal District of Shannon.

Cllr Cathal Crowe then took the chair for the remainder of the meeting.

He thanked the Members for electing him as Cathaoirleach and stated that he looked forward to working with them on the various challenges facing the Municipal District.

**2. Election of Leas Cathaoirleach for the Municipal District of Shannon**

The Cathaoirleach invited nominations for the election of Leas Cathaoirleach.

On the proposal of Cllr Gerry Flynn, seconded by Cllr Pat McMahon, Cllr PJ Ryan was unanimously elected as Leas Cathaoirleach of the Council for the Municipal District of Shannon.

**3. Consideration of Standing Orders for Meetings of the Municipal District.**

Niall Barrett, Area Co-Ordinator, circulated draft standing orders and briefed members on the specific content for consideration. Following a discussion by the members and having considered the draft standing orders, the adoption of the standing orders was proposed by Cllr Mike McKee, seconded by Cllr John Crowe and adopted.

#### **4. Fix date of next meeting**

It was agreed that the next meeting of the Municipal District will be held on Tuesday 15<sup>th</sup> July 2014 at 9.45 am. The attached schedule of meetings was agreed for the forthcoming year.

#### **5. Approval to payment of allowance to Cathaoirleach of Municipal District**

Cllr Gerry Flynn proposed the payment of the total allowance available to the Cathaoirleach. This was seconded by Cllr PJ Ryan and agreed.

#### **6. A.O.B.**

Niall Barrett circulated to the members an extract from the Local Government Act 2014 outlining the reserved functions to be performed by the Municipal District Members and the full Council.

Cllr PJ Ryan queried as to whether the Cathaoirleach could be referred to as Mayor as the population of the municipal district exceeded twenty thousand. Niall Barrett advised that the use of the title of Mayor applied only where there was a previous urban area which had a population of over twenty thousand situated within a municipal district and this did not apply in the case of the Municipal District of Shannon.

Cllr. Ryan also queried whether the Chain previously used by the Mayor of Shannon could be used by the Cathaoirleach and this is to be further investigated.

Cllr C Crowe requested an update on the status of the Westbury Office be made by Corporate Services or the Chief Executive Officer at the next meeting. He also requested consideration be given to the implementation of a tracking system for notice of motions.

Cllr Flynn requested a briefing on budgetary constraints and discretionary funding within the area. Niall Barrett advised that this will be examined as part of the budgetary process.

Cllr Ryan enquired about the cross-over between the existing road maintenance areas and the new Municipal Districts. Eugene O'Shea SEE, advised that the existing areas will remain in operation until the current roadworks programme is completed and that next years roadworks programme would be based on the new Municipal Districts.

The meeting concluded at 10.15am.

Signed: \_\_\_\_\_  
Cllr Cathal Crowe,  
Cathaoirleach.

Signed: \_\_\_\_\_  
Meetings Administrator

Date: \_\_\_\_\_