

**Minutes of Corporate Policy Group meeting held on  
Monday, 5<sup>th</sup> March, 2018 at 3.00 p.m. in Boardroom 316,  
Áras Contae an Chláir, New Road, Ennis, Co. Clare.**

**Present:** Cllr. T. McNamara, Cathaoirleach, Cllrs. J. Cooney, G. Flynn, P. Hayes and R. Nagle.

**Officials Present:** Pat Dowling, Chief Executive.  
Carmel Greene, Senior Executive Officer, Corporate Services.  
Noeleen Fitzgerald, A/Head of Finance (attended for Item 4)

Cllr. T. McNamara presided.

**1. Minutes of meeting held on 12<sup>th</sup> February, 2018.**

The minutes of the C.P.G. meeting held on 12<sup>th</sup> February, 2018 were approved having been proposed by Cllr. G. Flynn and seconded by Cllr. J. Cooney.

**2. Headed Items and Notices of Motion for March Council Meeting.**

The members noted the headed items and discussed the notice of motions received for the March agenda.

**3. Draft of proposed training programme for elected members.**

A draft training programme was considered by the members. It was agreed that the training dates would be scheduled if possible:

Wednesday, 28 <sup>th</sup> March	9.30 a.m. to 1.00 p.m.
Tuesday, 3 <sup>rd</sup> April	9.30 a.m. to 1.00 p.m.
Monday, 9 <sup>th</sup> April	9.30 a.m. to 11.00 a.m.

The programme will cover changes to legislation, current incentives and new schemes.

**4. Annual Financial Statement.**

Noeleen Fitzgerald, A/Head of Finance attended for this item.

- The indicative results for 2017 were outlined by the Acting Head of Finance, including improved rates collection percentages which is a positive trend. She

outlined the proposals to transfer funds from the AFS to a number of works areas and to specific projects to be carried out.

- The Chief Executive advised that he has met with the OPW in relation to funding of particular projects, including coastal defence schemes, dredging of rivers and the Shannon embankments.
- The need to consider how an expansion in road works programme with increased funding was highlighted by the members. The importance of doing works to improve tertiary roads was raised by the members.

#### **5. Fix date for April CPG Meeting.**

Due to the easter holiday period, the date of the April C.P.G. meeting was fixed for Tuesday, 3<sup>rd</sup> April at 2.00 p.m.

#### **6. Any other business.**

- Members were reminded of the facility available to get Public Service Cards on Monday, 12<sup>th</sup> March from 12.00 noon to 2.00 p.m. Appointments are to be made.
- Members were advised that staff from Corporate Services Department will be available to meet individual members in relation to the revised arrangements for travel expenses on Monday, 12<sup>th</sup> March from 12.00 noon to 2.00 p.m. in the Council Chamber.
- The Chief Executive advised the members of the changes to the organisation structure, which were circulated recently and will be taking effect from 26<sup>th</sup> March, 2018. He also outlined the basis of the Project Management Office which is being established. There will be a time period for the changes to be imbedded.
- The members thanked Carmel Greene for her work with them in the last two years and wished her well in her new role.

This concluded the business of the meeting.

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Carmel Greene,  
Senior Executive Officer,  
Corporate Services Department,  
Finance and Support Services Directorate.

6<sup>th</sup> March, 2018.