Nomination of a Co-correspondent

From ꢀme to ꢀme the Local Authority will contact you by leꢁer or email. To ensure you are

supported in responding and carrying out any acꢀon required you can nominate a co-

correspondent.Your nominated co-correspondent will be noꢀﬁed by the Local Authority when

a leꢁer or e-mail is sent to you.

Applicant/Tenant Details

Name of Applicant/Tenant:

Applicant/Tenant Date of Birth:

\_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_ \_\_\_ \_\_

Housing Applicaꢀon Number

Applicant/Tenant PPS Number

(If applicable):

Applicant/Tenant Consent

Please indicate your consent by ꢀcking the box below

I give consent to the Local Authority to noꢀfy my nominated co-correspondent

when correspondenceis issued to me.

Your rights as a data subject under the General Data Protecꢀon Regulaꢀon (GDPR) apply in

full and are clearly set out in the Local Authority’s Privacy Statement. Copies of this are

available are at the Local Authority’soﬃces. If you have any questions about your rights under

GDPR, you can contact the Local Authority’s Data Protection Officer, or you may contact the

Office of the Data Protection Commissioner(ODPC).

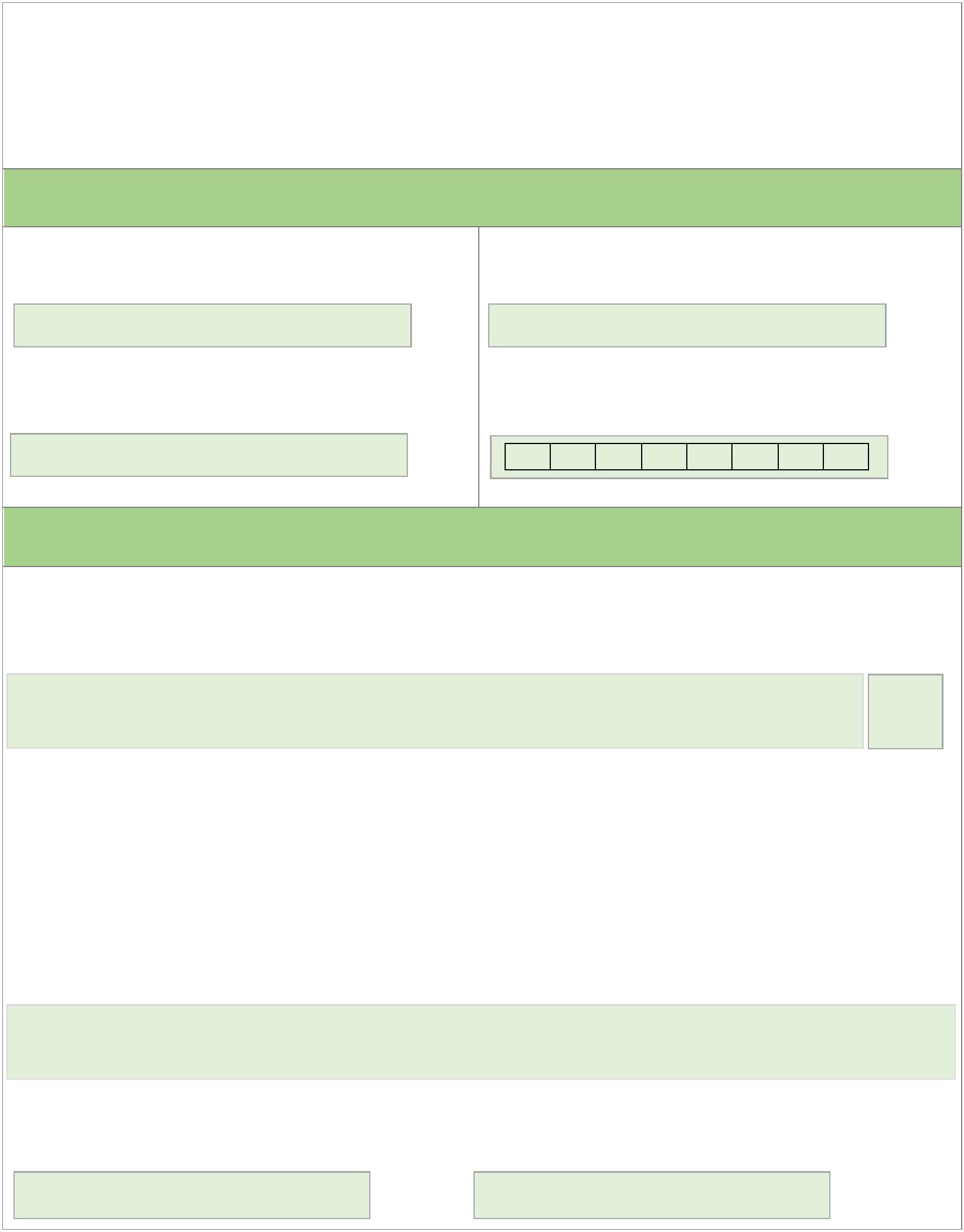
You must noꢀfy the Local Authority in wriꢀng if you wish to withdraw this consent at any

date in the future.

Applicant/Tenant signature:

Date:

\_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_ \_\_\_ \_\_

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Nomination of a Co-correspondent

Co-correspondent Details

Co-correspondent Name:

Co-correspondent Tel:

Co-correspondent Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Co-correspondent Consent

Please indicate your consent by ꢀcking the relevant boxes below

I give permission for the data I have provided to be stored by the Local Authority

I consent to receiving noꢀﬁcaꢀon of any communicaꢀons issued to applicant

overleaf in relaꢀon to their Social Housing Support Applicaꢀon or tenancy

Your rights as a data subject under the General Data Protecꢀon Regulaꢀon (GDPR) apply in

full and are clearly set out in the Local Authority’s Privacy Statement. Copies of this are

available are at the Local Authority’soﬃces. If you have any questions about your rights under

GDPR, you can contact the Local Authority’s Data Protection Officer, or you may contact the

Office of the Data Protection Commissioner(ODPC).

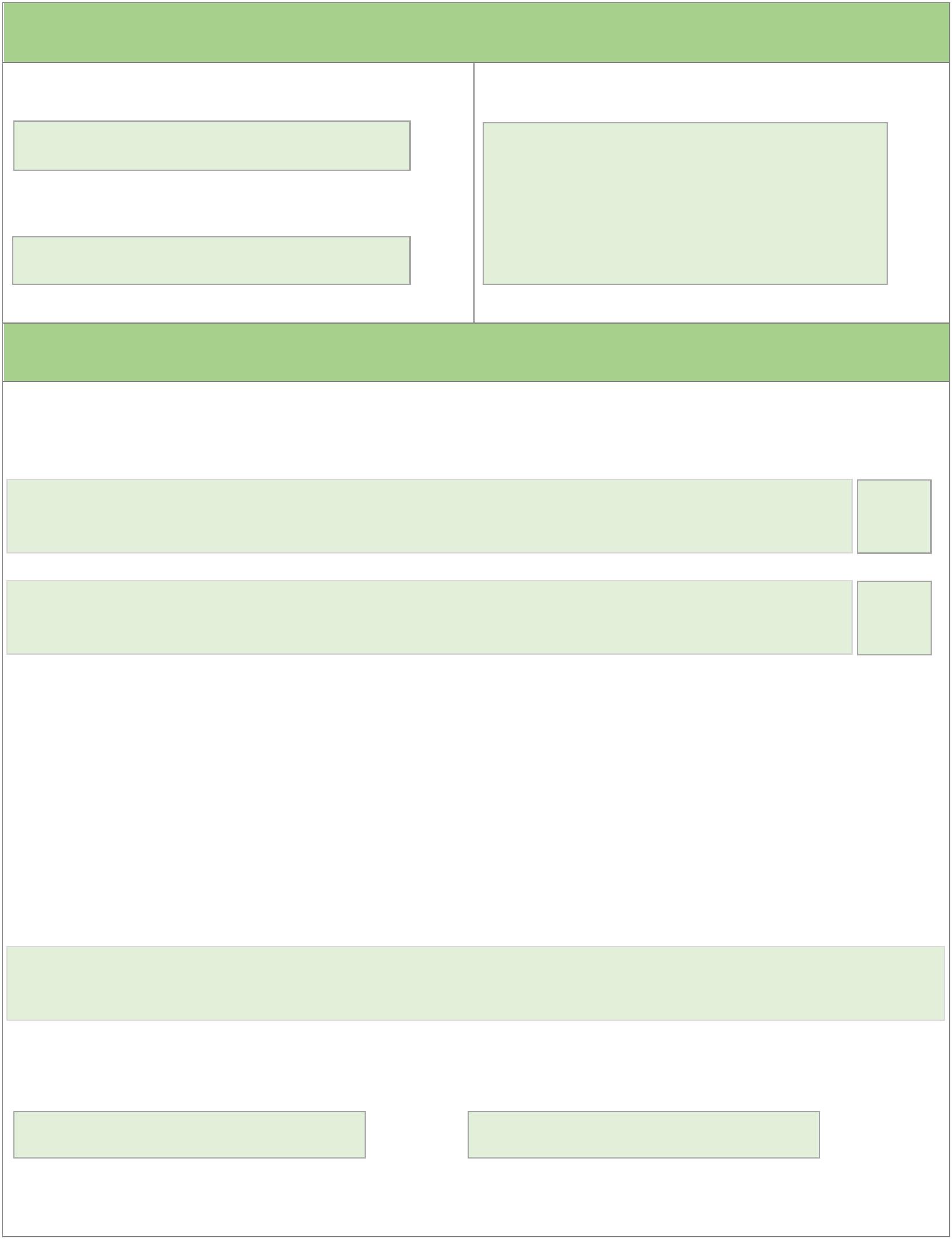
You must noꢀfy the Local Authority in wriꢀng if you wish to withdraw this consent at any

date in the future.

Co-Correspondent Signature:

Date:

\_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_ \_\_\_ \_\_

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