

**Minutes of Clare Local Community Development Committee (LCDC)  
meeting held on Friday 4<sup>th</sup> October 2024 at 11.30am Ennis Digi Hub Quin  
Road Business Park**

**In Attendance:**

Mr. Paul Patton  
Cllr. Donna McGettigan  
Cllr. Joe Killeen  
Cllr. Rachel Hartigan  
Mr. Maurice Harvey  
Mr. Padraic McElwee  
Mr. Brian McManus  
Ms. Bernie O Gorman  
Mr. Stephen Walsh  
Ms. Sheila Lynch

**Organisation:**

Education & Training Board (Vice Chairperson)  
Elected Member  
Elected member  
Elected Member  
Age Friendly Alliance Board  
Head of Enterprise  
Youth Service  
Community and Voluntary Rep Clare PPN  
Agriculture Sector (IFA)  
Business Sector

**LCDC Support Staff**

Ms. Bernadette Haugh  
Ms. Catherine O Hara  
Mr. Frank Cullinan  
Ms. Anita O'Loughlin

Chief Officer LCDC  
Rural Development  
Rural Development  
Rural Development

**Apologies Received**

Ms. Doirín Graham  
Cllr. Bill Slattery  
Ms. Bedelia Collins  
Ms. Tracey Lynch  
Sgt. Catriona Holohan  
Ms. Bridgie Casey  
Mr. Dermot Hayes

Clare Local Development Company  
Elected Member  
HSE  
Community and Voluntary Rep Clare PPN  
Garda Síochána  
Social Inclusion Clare PPN  
Social Inclusion Clare PPN

**TOPIC 1: MINUTES & MATTERS ARISING**

**Issue:** The minutes from the meeting held on 22<sup>nd</sup> May 2024 are considered for approval. No issues arising.

**Action:** Proposer by Maurice Harvey.  
Seconded by Sheila Lynch

**Responsibility:** NA

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## TOPIC 2: MEMBERSHIP UPDATE

**Issue:** Several new members have joined the LCDC and attended an introductory briefing this morning where they were given a presentation on the role of the LCDC, its functions, funding and programmes.

New Members to LCDC:

- Stephen Walsh IFA replacing Thomas Lane
- Cllr. Joe Killeen
- Cllr. Bill Slattery
- Cllr. Rachel Hartigan
- Cllr. Donna McGettigan

The Vice Chair Paul Patton acknowledged all members who have left the LCDC for their commitment and support to the committee, with a special acknowledgment to Director of Services Anne Haugh who recently announced her retirement and Elected Members Cllr. Cillian Murphy, Cllr. Rita McInerney, Cllr. Johnny Flynn and Cllr. Gerry Flynn.

Teresa O'Donoghue Environmental Rep from PPN has resigned from LCDC, and she was thanked for her contribution and commitment during her time on the LCDC. The LCDC will be seeking a new Environmental Rep from Clare PPN to nominate her replacement to replace her.

Catherine O'Hara gave a presentation to members on a proposed LCDC substructure for the coming term. All LCDC members will have a role by being included on the proposed sub-committees.

Currently there is a vacancy for Chair of the LCDC. Nominations are to be forwarded for consideration at the November meeting.

Maurice Harvey referred to the terms of reference from which he highlighted equality for members and suggested that there is a difference between the Public and Community and Voluntary sectors and would like the issue of expenses for voluntary members explored.

Chair Paul Patton advised that this concern will be taken on board.

**Actions:** Proposed Configuration of Sub committees of LCDC to be circulated to members for their consideration, and an email to be sent to members seeking nominations for Chair.

**Responsibility:** LCDC Support Staff



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### TOPIC 3: UPDATE CLARE SPORTS PLAN

**Issue:** Presentation by Brendan Boyce on progress of the Clare Sports Plan.

To date nearly 1,000 people have engaged with the various survey models with a good response from those U18. The draft Sports plan will be available for public consultation in the coming weeks, and it is hoped to have the final plan in place in early 2025 for adoption by the council.

**Actions:** Invitation to Clare Local Sports Plan Stakeholder Consultation to be circulated to LCDC Members for their engagement and input into its development.

**Responsibility:** LCDC Support Staff



Brendan Presentation  
- LCDC 4TH OCTOBER

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### TOPIC 4: LCDC PROGRAMMES / FINANCE UPDATE

**Issue:** Frank Cullinan provided members with an update on SICAP. The midyear financial return was completed on behalf of the LCDC, and no issues were recorded. Pobal also carried out a midterm review and are satisfied everything is in order and have approved same on IRIS.

Members were also advised that an additional allocation of €48,162.00 was provided to CLDC for continuing support for new arrivals. These monies have been allocated to the action plan for 2024. Pobal have approved same. LCDC approval of midterm return required.

Members were also advised that expressions of interest were being sought for Dormant Account Funding 2024 for LGBTI+A Project. It is proposed that the Following organisations be put forward for funding: -

- Common Knowledge
- Quare Clare
- Clare Youth Service
- GOSHH

LCDC approval for submission of expression of interest applications to the Department.

**Action: Mid- year return Approval**

Proposed: Brian Mc Manus

Seconded: Stephen Walsh

**Actions: Dormant Account Funding Submission**

Proposed: Brian Mc Manus

Seconded: Stephen Walsh

**Responsibility:** LCDC Support Staff

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**TOPIC 5: LECP ADVISORY STEERING GROUP UPDATE**

**Issue:** LCDC members were briefed on recent updates. The steering group have agreed to invite outside agencies, including Clare Volunteer Centre, onto the group that are delivering actions in the LECP.

The monitoring platform for reporting on progress of the Local Economic and Community Plan (LECP) is progressing and will be trialed by lead agencies before going live. An update on the development of the platform will be provided at the next LCDC meeting.

Memorandum of Understanding to be signed by all lead agencies which is also in development at the present time.

Members were briefed on the draft communications strategy in May, and it is hoped to roll out the implementation of the strategy in early 2025 with the cooperation and collaboration of Lead Agencies and partners.

**Adoption of LECP Communications Strategy:**

Proposed: Bernie O Gorman.

Seconded: Rachel Hartigan

**Responsibility:** LCDC Support Staff

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## TOPIC 6: AOB

**Issue:** Proposed Schedule of meetings for 2025 is similar to this year's timetable with meetings in January, February, April, May, October and November as the six statutory meetings required. Meetings will consist of a mix of alternate hybrid and in person meetings, with the exception of where the agenda may require an in-person meeting to take place

**Action:** Schedule of LCDC Statutory Meetings agreed and to be circulated to the LCDC Members

Proposed: Donna McGettigan

Seconded: Sheila Lynch

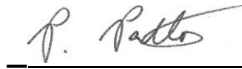
**Responsibility:** LCDC Support Staff to circulate Schedule of Meetings

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## TOPIC 6: NEXT MEETING DATE

The next meeting will be held on 20<sup>th</sup> November 2024 at 11am

**Signed:**



**LCDC Chairman** Paul Patton(Interim Chair)

**Signed:**



**LCDC Chief Officer:** Ms. Bernadett Haugh