

Minutes of Clare Local Community Development Committee meeting (LCDC) on Wednesday, 27th July 2016 at 11.00 a.m. in the Training Room, Áras Contae an Chláir, New Road, Ennis, Co. Clare.

In Attendance:

Cllr. Bill Chambers
Cllr. Johnny Flynn
Cllr. Richard Nagle
Mr. Andrew Dundas
Ms. Aobhan Haverty
Mr. Cillian Murphy
Mr. Gerard Dollard
Mr. Padraic McElwee
Ms. Margaret Slattery
Mr. Dermot Hayes
Mr. Jim Lynch
Mr. Martin McKeown
Ms. Mary O Donoghue
Ms. Esther Connellan

Organisation:

Elected Member
Elected Member
Elected Member
Agricultural Farmers Sector
Education & Training Board
Community & Voluntary Interests
Chief Executive
Head of Enterprise
Youth Sector
Social Inclusion
Department of Social Protection
Environment Interests
Social Inclusion Interests
HSE

Also Present

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| Ms. Monica Meehan | Chief Officer |
| Ms. Ailish McMahon | Tourism & Community |
| Mr. Michael Neylon | Tourism & Community |

Apologies

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| Ms. Dóirín Graham | Clare Local Development Company |
| Ms. Helen Downes | Employers/Business |
| Mr. Christy Leyden | Community & Voluntary Interests |
| Cllr. Mike McKee | Elected Member |
| Mr. Gerry Kelly | Age Friendly Alliance Board |

1. Minutes of LCDC meeting held on the 25th May 2016 and matters arising. (attached)

Minutes of the LCDC meeting held on the 25th May 2016 were proposed by A. Haverty and seconded by M. Slattery.

2. Declaration re Conflicts of Interest.

Cllr. B. Chambers requested members to declare any conflicts of interest which they may have in relation to any item on the agenda for the meeting.

D. Hayes outlined that he would have a declaration of interest in relation to the mid year review of the Social Inclusion and Community Activation programme (SICAP) – Item No. 6 and would leave the meeting for this item.

3. **LECP - Community Implementation Team update.**

M. Meehan referred to the terms of reference for the Community Implementation Team which was circulated at the previous meeting. She referred to the two structures which are identified for the implementation of the LECP.

M. Meehan outlined that the first meeting of the Community Implementation Team was held on the 7th July 2016 and the membership included representatives from the Education and Training Board, Clare Youth Service, Clare Local Development Company, HSE, Department of Social Protection, TUSLA, West/North West Cluster based at NUIG, Clare Accessible Transport, Clare Arts Office, the Probation Service and the Social Inclusion sector. She stated that the lead agencies have been identified and are responsible for the delivery of the actions.

M. Meehan also referred to the draft template for reporting structures that was circulated to the members of the Community Implementation team for their input. She outlined that another meeting would be held towards the end of the year.

D. Hayes asked whether the lead agencies were self-selecting and whether Farming organisations are represented on the implementation teams. M. Meehan stated that the actions were developed throughout the LECP process and that lead agencies were identified and agreed their role as they had the resources in terms of programmes and personnel to deliver the actions. M. Meehan outlined that the farming pillar are not represented on the Economic Implementation Team but can be brought on board if needs be. She clarified that if any lead agency is not represented on the Community or Economic Implementation Team that they can come on board.

With regard to the Economic Implementation Team, M Meehan stated that the terms of reference would be considered by the Economic Development and Enterprise Strategic Policy Committee at its meeting scheduled for the 12th September 2016.

M. O'Donoghue stated that a representative from Social Inclusion should be a member of the Economic Implementation Team. M. Meehan advised that this would be clarified and reminded the members that the LCDC is responsible for overseeing the implementation of the community actions while the SPC is responsible for overseeing the implementation of the Economic actions.

It was agreed that the minutes of the Community Implementation team would be circulated to all members of the LCDC.

4. Local Development Strategy.

M. Meehan outlined that Clare Local Development Company is the Local Action Group and is responsible for delivery of the LEADER Programme in County Clare. She confirmed that as agreed at the last meeting of the LCDC that correspondence issued to Clare Local Development Company congratulating them on the LEADER programme and assuring them of the full cooperation of the LCDC. Correspondence also issued to the Department seeking clarity on the role of the LCDC in relation to the LEADER programme. M. Meehan advised the meeting of the Department's response. It was agreed that the correspondence from the Department would be circulated to the members.

C. Murphy asked if there was consistency between the CLDC Local Development Strategy for the LEADER programme and the LECP. M. Meehan outlined that Clare Local Development Company is a member of the LCDC, made a submission as part of the plan making process and participated in the public consultation process and agreed the LECP. She advised that the LECP process would have helped to inform the CLDC produced LDS.

P. McElwee also outlined that the Local Enterprise Office are working in cooperation with Clare Local Development Company.

The members agreed to invite Clare Local Development Company to give a presentation on the Leader Programme at the September meeting of the LCDC.

5. PPN Update.

M. Meehan stated that the database (the register of Community & Voluntary, Social Inclusion and Environmental Groups in County Clare) was transferred to the Secretariat of the Clare Public Participation Network (PPN) on the 29th June, 2016.

M. Meehan outlined that at the June County Council meeting, the members requested a quarterly report to be submitted by the PPN. She outlined that the Service Level Agreement and the Memorandum of Understanding between the Council and the PPN provides for this.

M. Meehan stated that there are currently three vacant positions within the secretariat. C. Murphy stated that these positions are in the Killaloe and West Clare Municipal Districts and the Social Inclusion College.

6. Mid year review of the Social Inclusion and Community Activation Programme. (SICAP)

D. Hayes left the meeting for the discussion on this item.

Documentation in relation to the Social Inclusion and Community Activation Programme (Mid Year Review – January – June 2016) was circulated to all members.

M. Meehan referred to page 4 – Headline Indicator Report and that good progress has been made and that the mid-year targets for the two KPI's had been exceeded. M. Meehan advised the meeting that Pobal referred to the need to achieve 40% of the annual target for the other headline indicators. She noted that indicators 4, 6 and 13 did not meet the 40% threshold. J. Lynch advised that indicator 3 did not meet the 40% threshold.

M. Meehan outlined that clarification was sought from Clare Local Development Company in relation to Goal 2 activity (Community Education) and the budget. A response was received from CLDC advising that to date 112 individuals have been facilitated to undertake training in the area of Life Long Learning under action 9 of the annual plan and a number of other workshops/programmes are planned to the end of the year which will realise the target of 350.

M. Meehan outlined that in 2015 the Back of Learning action was an issue but that CLDC have made good progress on this action this year.

She referred to an email from H. Downes requesting clarification on the report circulated to the members and particularly regarding headline indicator 4.

M. Meehan stated that Clare Local Development Company has confirmed a plan for the achievement of the target of 350 in that they have provided a list of courses planned to year end. They have also confirmed that they are confident that the targets will be met and that the budget will be spent in full this year. She outlined that this is a satisfactory response.

The members requested that the list of courses be circulated to them.

M. Meehan outlined that overall, good progress has been made on the delivery of the 2016 annual plan to date and the Programme Implementer has a plan in place to ensure the delivery of the programme for the remainder of the year. She confirmed that a review meeting was held with the Programme Implementer in April 2016 and this was a positive meeting.

It was proposed by A. Haverty and seconded by J. Lynch that the mid year review be approved based on the performance of the Programme Implementer to date.

M. Meehan referred to the SICAP Regional Workshop which was held on the 28th June which A. Haverty and M. Slattery attended. The members agreed that a SICAP sub-group of the LCDC be established to oversee the delivery of the Programme. This was proposed by M. McKeown and seconded by C. Murphy.

The following members agreed to participate on the sub-group:-

- A. Haverty
- M. Slattery
- J. Lynch
- M O'Donoghue (if unable to attend) D. Hayes (representing Social Inclusion)

M. Meehan advised that Pobal is available to provide some training to the sub-group members. A. Haverty requested that Pobal give a presentation to all the LCDC members on SICAP at the next meeting and this was agreed.

M. Neylon outlined that SICAP gives an idea of the way in which we might measure the output from the various actions identified in the LECP provided that there is the facility in place to capture various qualitative information that helps us to identify why things have worked well or not as the case may be.

7. Date of next meeting.

It was agreed that the next meeting would take place on **Wednesday, 28th September at 3.00 p.m.** in the Training Room.

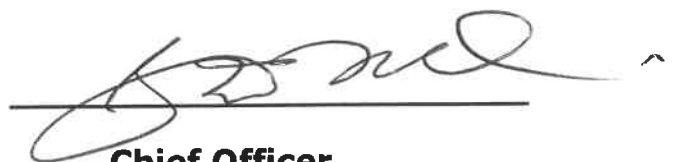
8. AOB/Correspondence.

With no other business the meeting concluded.

Signed:



Chair



Chief Officer