

# Amenity Works, Illegal Dump Clean-up, Village Paint Scheme 2017



(1) Name of Group: \_\_\_\_\_

(2) Name and Address for Correspondence:  
 \_\_\_\_\_  
 \_\_\_\_\_

(3) Contact Person for Group: \_\_\_\_\_

(4) Contact Telephone No: \_\_\_\_\_

(5) Contact Email for Group: \_\_\_\_\_

(6) Please state the type & number of priming grants being applied for:

Amenity Works     
  Clean up Illegal Dump     
  Village Paint Scheme

(7) Details & Locations of Proposed Works:

	Type of Grant	Location	Estimated Cost	Start Date	End Date	Grant Request
1						
2						
3						
4						

(8) Works proposed. Please submit details of proposed works including photographs and location map. An additional typed A4 page may be submitted if required.

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# Amenity Works, Illegal Dump Clean-up, Village Paint Scheme 2017

## Declaration

This application has been completed by us and we declare that the information provided is true and correct.

We confirm that the Group is a bona fide voluntary group, representative of the area and that any improvements will be available to the public.

We confirm we are familiar with the eligibility criteria and conditions for applicants published under this grants scheme.

We will, in accordance with the requirements of the scheme, submit the required report(s), receipts and supporting documentation by Friday, 29<sup>th</sup> September to draw down any grant which may be awarded by Clare County Council.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: (print) \_\_\_\_\_

Position: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: (print) \_\_\_\_\_

Position: \_\_\_\_\_

The completed application form and accompanying documentation should be returned to *Clare County Council, Rural Development Directorate, Áras Contae an Chláir, New Road, Ennis, Co. Clare by Friday, 31st March, 2017.*

### The following must be attached as part of the Application

- Application Form with additional sheet if required
- Group Set Up Form, with Account Details (Credit A/C or Bank A/C)
- List of Group Members and positions held in Group
- Minutes of AGM/last meeting/Constitution
- Detail and/or map of location (for inspection purposes)
- Photographs 'before and after' are recommended
- Involvement of a third party or other financial contribution
- Proof of compliance (Planning, Insurance, Health & Safety, Historic Monument)

**Inspections will be carried out to assess the ongoing maintenance work**

# Amenity Works, Illegal Dump Clean-up, Village Paint Scheme 2017



## Objective, Eligibility and Conditions

### Objective

The purpose of this Scheme is for the Council to contribute financially to local bona fide voluntary groups such as Residents Associations, Tidy Village Groups, etc., who carry out maintenance or improvement works and incur expenses associated with this work.

### Eligibility

Grants will be available for the provision and/or enhancement of public goods and services in the community. Grants will not be available for the provision of private goods and services.

The Grant must be expended within the current year and will not be processed after the September deadline of the current year.

Please note wages/labour for carrying out of work is not acceptable as an expense as the purpose of the grant is to support voluntary work.

Any projects or activities requiring Planning Permission and or Insurance will present proof of compliance and in the case of the latter will present proof of specific indemnity of Clare County Council.

Any developments or activities that have Health and/or Safety implications will submit the necessary certification.

### Standard Conditions

#### Company Details

The company must be a bona fide voluntary group, representative of the area to which the application relates.

A list of members of this Group must be attached together with positions held in Group. Minutes of last meeting held by Group together with Minutes of most recent A.G.M. with a copy of Group Constitution must be submitted with application form.

#### Payment of the Grant

Approved grant payments will be made prior to December each year.

#### Grant Amount

The amount of a grant paid to an individual group will depend on take-up of the scheme in the County and overall expenditure incurred by each group.

The Grant must be expended within the current year and will not be processed after the September deadline of the current year.

# **Amenity Works, Illegal Dump Clean-up, Village Paint Scheme 2017**

The grant will not meet 100% of the costs incurred by the Group. The Council must be satisfied that the expense was bona fide incurred on enhancement and/or maintenance, and the responsibility for providing requisite supporting information rests with the group.

Clare County Council reserves the right to require that the group is legally incorporated and that arrangements are in place for clawback of the Grant or part thereof, if necessary.

## **Receipts & Statement**

Original receipts, or invoices, marked paid, addressed to the group, must be submitted by Friday, 29<sup>th</sup> September 2017, and must relate to the current year. A written statement must be provided from the Group that the grant was used as per the application.

## **Group Setup Form**

Prior to any payment being made to successful applicants, account details must be provided as part of the Group's Application Form. Please note completion of this form does NOT imply payment of a priming grant will be made.

The Account can be a Bank Account or a Credit Union Account (not a Post Office Account). The Account Number, Sort Code, IBAN Number, BIC and signature must be completed.

## **Electronic Fund Transfer**

The payment will issue by Electronic Fund Transfer (EFT), therefore it is imperative that the account details are correct. An email notification will issue to the Group's email 1 - 2 days prior to payment, therefore, any changes to Accounts or Company structure or email details must be notified as soon as possible.

## **Third Party involvement or financial contribution**

If there is a CE/TÚS/SOLAS (FÁS) or any other scheme involved in this work, please attach details including what work they are carrying out and what work is being carried out on a voluntary basis. Please also identify the actual number of people working on the project through the scheme and the number of people working on a voluntary basis.

If your Group has received any other grants or monies from the Council or any other Organisation towards this specific project, please give specific details.

The Group must present proof that any third parties engaged by them in the course of the project are tax compliant.

## **Specific Conditions**

### **Amenity Works Grant**

The grant must be used for the purpose of purchasing trees, shrubs, brushes, shovels, street furniture and other incidental items which are required to carry out the maintenance and improvement works.

The maximum grant is €300.

### **Clean-up Of Illegal Dump Grant**

The grant must be used for the purpose of purchasing gloves, sacks etc. and providing transport for the removal and proper disposal of the rubbish to a permitted or licensed facility.

The grant cannot be used for sowing flowers or shrubs or providing pots for same.

## **Amenity Works, Illegal Dump Clean-up, Village Paint Scheme 2017**

This grant can only be applied for a particular location on one occasion.

The maximum grant is €300.

### **Village Paint Scheme**

The scheme requires 75% of buildings in the designated area to participate in the scheme.

It requires the preparation of a works proposal and colour scheme, indicating the existing condition of buildings and listing in full the names of all property owners who have agreed to participate in the scheme.

Emulsion based paint should never be used on structures with lime plaster as it is detrimental to the plaster. Lime based paint can be used safely on such structures. It is safe to use emulsion paint on concrete structures. If in doubt please contact Risteard Ua Croinin, Conservation Officer, 065 – 6846307.

The grant is for materials only and will be in the order of 50% of the group's expenditure to a maximum of €1,000.

### **Next Steps and Deadlines**

Applications for this Scheme should be made on the approved application form which can be downloaded from [www.clarecoco.ie](http://www.clarecoco.ie).

The completed application form and accompanying documentation should be returned to *Clare County Council, Rural Development Directorate, Áras Contae an Chláir, New Road, Ennis, Co. Clare by Friday, 31st March, 2017.*

On receipt of Applications an acknowledgement will issue setting out the next stage.

The closing date for receipts and supporting documentation is **Friday, 29<sup>th</sup> September 2017.**

### **Queries**

Please direct queries to Nicola Killeen, Rural Development Directorate, [nkilleen@clarecoco.ie](mailto:nkilleen@clarecoco.ie), 065 – 6846428.

