

Clare County Council - Privacy Notice – Mid-Term Review of the Clare Rural Development Strategy 2021

Data Protection Privacy Notice for:

DOCUMENT NO.	REVISION NO.	DETAILS	EFFECTIVE DATE
DP-PN-06	1	Mid Term Review of the Clare Rural Development Strategy – Survey Monkey Questionnaire	23 RD July 2021

➤ Data Protection Policy

Clare County Council has a detailed Data Protection Policy which outlines how we are committed to ensuring the security of any personal data provided to us. It also informs as to our obligations and your rights under data protection law. To exercise these rights please see details in the Privacy Statement at the attached link above and the sample application forms on our website <http://www.clarecoco.ie/your-council/how-we-manage-information/data-protection/> (or available on request from the Data Protection office, see contact details below).

➤ Clare County Council's Privacy Statement, data protection officer contact details and details of the controller's representative for this project

Clare County Council is committed to protecting and respecting your privacy. The council has a Privacy Statement which is a general document about how we approach data protection as an organisation and is available on the council's website [http://www.clarecoco.ie/\[info\]/privacy-statement/default.html](http://www.clarecoco.ie/[info]/privacy-statement/default.html) or on request from this department.

Clare County Council's contact details in relation to Data Protection are: Data Protection Officer, Finance and Support Services Directorate, Clare County Council, Áras Contae an Chláir, New Road, Ennis, Clare V95 DXP2, Telephone number: (065) 6846237 or (065) 6846200, email: dpa@clarecoco.ie

Clare County Council's contact details in relation to the Mid Term Review of the Clare Rural Development Strategy are as follows: Clare County Council, Áras an Contae and Chláir, New Road, Ennis, Co Clare V95 DXP2, telephone number: (065) 682 6498, email: ruraldev@clarecoco.ie

➤ The purposes of the data processing for the Mid Term Review of the Clare Rural Development Strategy:

Seán Ó'Riordáin and Associates, working with economist Maureen O'Reilly, has been commissioned by Clare County Council to undertake a review of the Clare Rural Development Strategy and to prepare a set of recommendations on possible options for the Council to advance what is already acknowledged as a very successful strategy.

The Review will cover:

- Examination of the pillars in the Strategy, identifying the projects that have been progressed
- Addressing the extent to which improvements with animation through the local statutory agencies has occurred
- Identifying if and where local partnership/ partnership working has improved
- Identifying if and where collaboration and integration around rural development has occurred
- Identification of Government investment in rural development in the County and comparison with national investment been over the three years
- Review the Clare Rural Development Strategy in the context of the National Government Rural Development Plan, and any other recent/forthcoming national initiatives, including funding, which may arise over the course of this review
- Examination of the key Strategy metrics and how implementation has performed against objectives set
- Consideration of the post Covid-19 context

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The review process will largely be based upon a desk based review of the various reports and minutes of the Clare Rural Development Forum together with a limited number of workshops with members of the Forum and other key stakeholders.

A short questionnaire on Survey Monkey will be circulated as part of the stakeholder engagement process to capture the key issues and recommendations to shape the future of Rural Development in Clare through the review of the Strategy. No personal data will be collected as part of the Survey Questionnaire and persons are advised **not to provide any personal information or details that would individually identify you.**

All information is strictly Private and Confidential and once completed Surveys will be automatically referred to the Consultants.

This privacy notice is to demonstrate our commitment to privacy, and to assure you that we will ensure the security of your personal data. The Council wants to ensure you understand how we will manage your data when you participate in this survey. The information you provide will be used to inform the review process through the Consultants.

➤ **Processing and storage of your data**

Data will be collected from the 23rd July 2021 the 31st of August 2021, and all records will be retained in accordance with the Council's records retention policy.

The data provided in the survey will be held by Clare County Council for as long as is necessary to fulfil the purposes for which we collected it and for as long as we are legally required to under EU or Irish law. Clare County Council subscribes to the [National Retention Policy for Local Authority Records](#). We may also maintain a Data Retention Policy which supplements the National Retention Policy.

➤ **Processing of personal data in this activity**

The processing of the personal data is based on:

the data subject has given consent to the processing of his or her personal data for one or more specific purposes; The data subject shall have the right to withdraw his or her consent at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

Your Rights

By law you have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy. In addition, if the data held by us is found to be inaccurate you have the right to change, remove, block, or object to the use of, personal data held by Clare County Council. In certain circumstances blocking access to data may delay or remove access to a service where the data is required by law or for essential purposes related to delivery of a service to you. Please note that to help protect your privacy; we take steps to verify your identity before granting access to personal data. Further details can be obtained from Clare County Council's website.

To exercise these rights or if you have any questions our data protection compliance please contact: Data Protection Officer, Telephone: (065) 6846405 or (065) 6846200, email: dpa@clarecoco.ie Post: Áras Contae an Chláir, New Road, Ennis, Co Clare, V95 DXP2 or see details in this document: [https://www.clarecoco.ie/\[info\]/privacy-statement/](https://www.clarecoco.ie/[info]/privacy-statement/)

➤ **Right to complain to the Office of the Data Protection Commissioner**

If you are not satisfied with the outcome of the response you received from Clare County Council in relation to your request or in relation to exercising your data rights, then you are entitled to make a complaint to the Data Protection Commissioner who can investigate the matter for you. The Data Protection Commissioner's website:

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www.dataprotection.ie or you can contact their office on: Lo Call Number: 1890 252 231, email: info@dataprotection.ie Post: Data Protection Commissioner, Canal House, Station Road, Portarlinton, Co Laois, R32 AP23.